

How To Access and Use the Program Planning Data Tables

Program Planning data tables will be available from the PRO website Use the link:

<http://pro.cabrillo.edu/pro/factbook/>

and click on the "**Program Planning Data**" link

Program Planning Data Tables include:

- Course enrollments. One student possibly enrolling in multiple courses, except where noted.
- Number of students with declared Major,
- Success¹ and retention² rates,
- Licensure exam passing rates, and
- Degree/certificate awards.
- FTES³
- WSCH⁴
- FTEF⁵
- load (WSCH/FTEF),
- % of WSCH, and
- % of FTEF

Non-credit courses are excluded. Information on non-credit courses is presented at the end of this section.

*Note that "**% change**" indicates the change from the previous academic year - a one-year change.*

¹**Success** = Course enrollment divided by the number of grades **A, B, C,** or **CR** awarded

Source: Data Warehouse.

²**Retention** = Course enrollment divided by the number of grades **A, B, C, D, F, CR,** or **NC** awarded

Source: Data Warehouse.

³**FTES** = total WSCH (all students) divided by 525 and multiplied by 17.0 (the Term Length Multiplier). This is the formula used for calculating FTES, a major component of annual CCC apportionment. The actual apportionment calculation looks at other factors such as student residency status, among others.

Source: Datatel XFTE report.

⁴**WSCH** = Weekly Student Contact Hours - the number of hours per week that a course meets times enrollment.

Lab hours are counted at one-third value. WSCH for short-term courses are pro-rated. WSCH for Open-Entry and Positive hour courses are calculated on actual attendance. WSCH for Independent Study courses are based on units. Source: Datatel XFTE report.

⁵**FTEF** = Full Time Equivalent Faculty is based on the TU's (teaching units) utilized by the department in classroom instruction divided by 15. Reassigned time is not included. One FTEF is equal to one instructor load of 15 teaching units in one major term. Source: Datatel XFAS - Faculty Assignment Sheets.